CIRCUIT STREAM

Circuit Stream Safety Policy for Discord

1| Overview

Circuit Stream is committed to providing an inclusive, welcoming, caring, respectful and safe environment that promotes the well-being of all and fosters community support for achieving this goal. We acknowledge that everyone is responsible for creating and upholding an environment where all are welcome and where promoting the dignity and rights of each and every individual is established.

2| Purpose

The Safety Policy for Discord is intended to outline and communicate the responsibilities and guidelines to protect both staff and students while using the Circuit Stream Discord Community Channels.

The objective of this policy is to:
- Set a standard which all staff and students who use the Circuit Stream Discord Community are held to.
- Promote responsible and respectful online behavior.

3| Scope

The Code applies to:

- All Circuit Stream learners;

- All employees are responsible for being aware of the terms of the Safety Policy for Discord.

To maintain a safe online learning community and a fair process, Circuit Stream may in certain cases be required to take action such as: report to law enforcement agencies, use Interim Measures, and/or assign a third-party Investigator. The outcome of any criminal or civil proceeding does not inform the application of the code.

4| Learners Rights and Responsibilities

Circuit Stream is committed to providing learners and staff with a welcoming, inclusive, caring, respectful and safe online learning environment that respects diversity and fosters a sense of community.

Learners have a responsibility to respect the rights and dignity of others and to proactively participate in promoting and fostering positive relationships with others while:

- Participating in the Pre University Summer Programs offered by Circuit Stream on a University campus;

- Participating in any online class environment;

- In any other circumstances that may impact the learning environment.

Learners are expected to behave in a manner that complies with the Safety Policy, Discord rules and contributes to a welcoming, caring, respectful and safe learning environment. Learners engaging in conduct that does not contribute to a welcoming, caring, respectful and safe environment may be required to leave the program.

The rules of Discord are expected to be followed by all members of our Discord Community and they are outlined below:

- The name which you have set as your nickname should be the name you have registered with Circuit Stream. This will help us to identify you as we are a community of all ages. You can have a nickname included in a way like John Doe (Nickname), Nickname (John Doe).
- Be respectful to everyone - that means no harassment, bullying, or aggressive behavior of any kind. We have zero tolerance for discrimination of any kind. Keep the content related to the server. We all want to learn and feel safe while doing so. No spam, no NSFW content, and no promotion of non-related products or services.
- Discussing assignments, challenges, and in-class work is permitted. However, do not ask for someone to provide full answers or plagiarize someone else's work. You can share notes and tips but do not share full projects or copy somebody else's. This is considered plagiarism.
- Feel free to share *relevant* resources, as long as they are not meant to be for-profit and they are shared with the objective of supporting the learning processes.
- For everyone's safety and learning we ask that all questions from students, Instructors, TA or Coordinators be asked within a group channel. This is so everyone can learn from the questions being asked as well as the messages can be monitored by Circuit Stream staff to make sure they are appropriate and do not break any of our community rules.

5| **Responding to Unacceptable Behaviour**

If you do not comply with the rules set out you will lose permissions or you will be removed from the Circuit Stream Discord Community.

If you believe someone is not complying with the rules which we have set out we ask that you inform a member of Circuit Stream so the matter can be investigated and dealt with in an appropriate manner. When reaching out to a member of CIrcuit stream to make a report of non compliance with the rules please provide the users name, the contents of the message or link and the channel that they posted it in. This ensures that a staff member of Circuit Stream can assess the claim with all the facts.

All reports will be reviewed and or investigated within five (5) business days of the initial report. Circuit Stream staff will be responsible for taking lead on all actions following a report being brought forward and will involve all parties that are deemed necessary to the process. After the collection of all necessary documentation and investigation has commenced, Circuit Stream staff is responsible for communicating and enforcing any decision to the parties involved.

6| **Discord Channel Monitoring and access**

The Circuit Stream staff which includes Instructors, Customer Experience Staff, Teaching Assistants and Coordinators (for Pre University courses) will monitor the Discord channels for the duration of the courses and can guarantee access to class channels during the timeframe stated below.

- For Pre University Courses the Discord class channels we can guarantee access to class channels and they will be monitored for the duration of the camp and for one week after the completion of the course
- For Game Development, Game Design and Product Management bootcamps we can guarantee access to class channels and that the class Discord channel will be monitored and available for the duration of the course and for one month after the completion of the course.
- For the Software Development Bootcamps we can guarantee access to class channels and that the class Discord channel will be monitored and available for the duration of the course and for two months after the completion of the course.
- For any of our Upskilling courses we can guarantee access to class channels and that the class Discord channel will be monitored and available for the duration of the course and for one month after the completion of the course.

After this time you will still have access to the Circuit Stream Community Discord channels.